

## User Guide

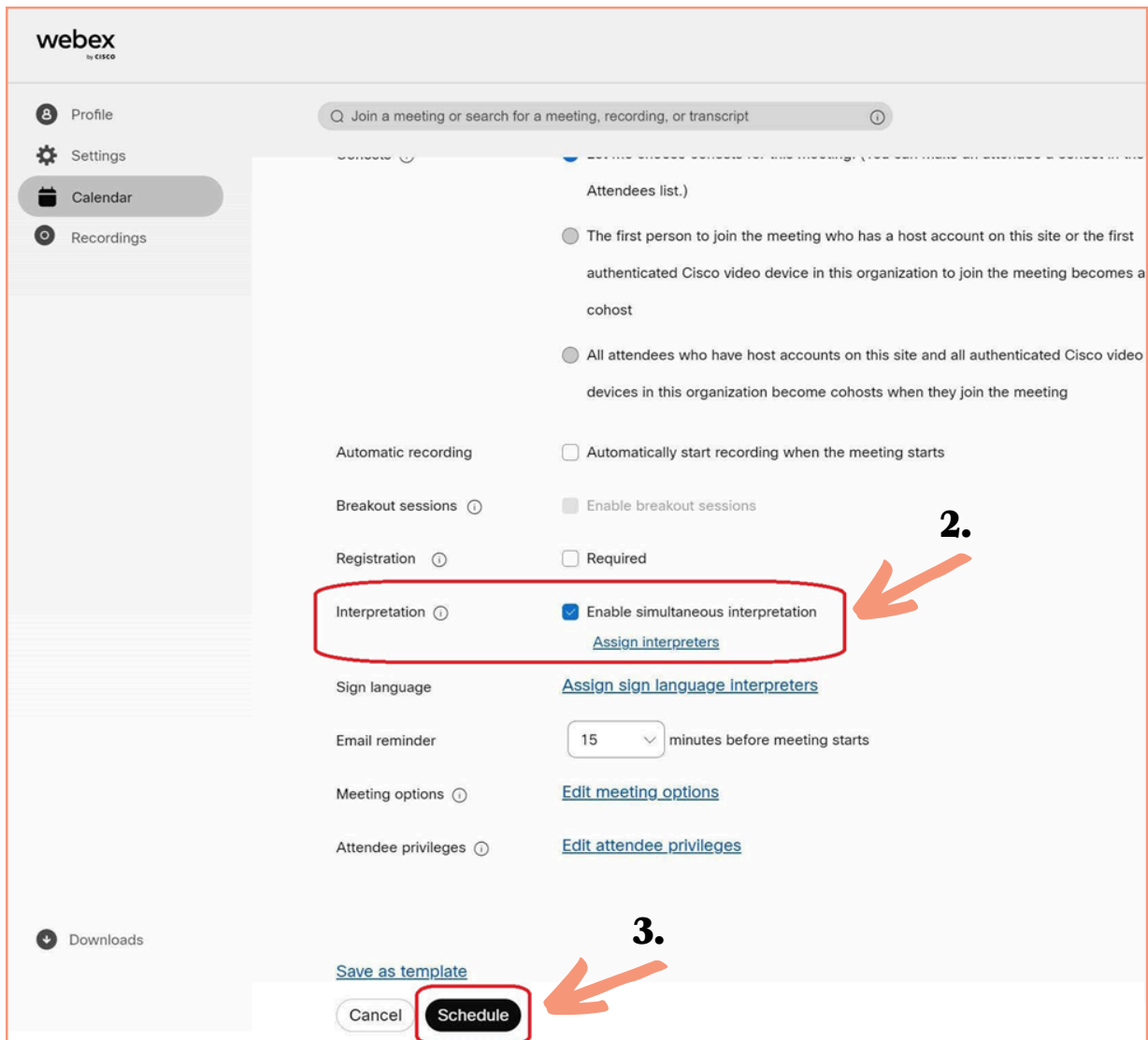
### Enabling Interpretation on Webex in the Web Browser | Host

Scheduling your meeting:

1. In the meeting scheduling portal, navigate to 'Advanced options'.
2. Check 'Enable simultaneous interpretation' as shown.

Note: This option may only appear on the web browser version of Webex Meetings.

3. Click 'Schedule' to finish set up.



The screenshot shows the Webex meeting scheduling interface. On the left is a navigation menu with 'Profile', 'Settings', 'Calendar', and 'Recordings'. The main area displays 'Advanced options' for a meeting. The 'Interpretation' section is highlighted with a red box and an arrow labeled '2.', showing the 'Enable simultaneous interpretation' checkbox checked. Below it are links for 'Assign interpreters', 'Assign sign language interpreters', 'Email reminder' (set to 15 minutes), 'Meeting options', and 'Attendee privileges'. At the bottom, the 'Schedule' button is highlighted with a red box and an arrow labeled '3.', next to a 'Cancel' button and a 'Save as template' link.

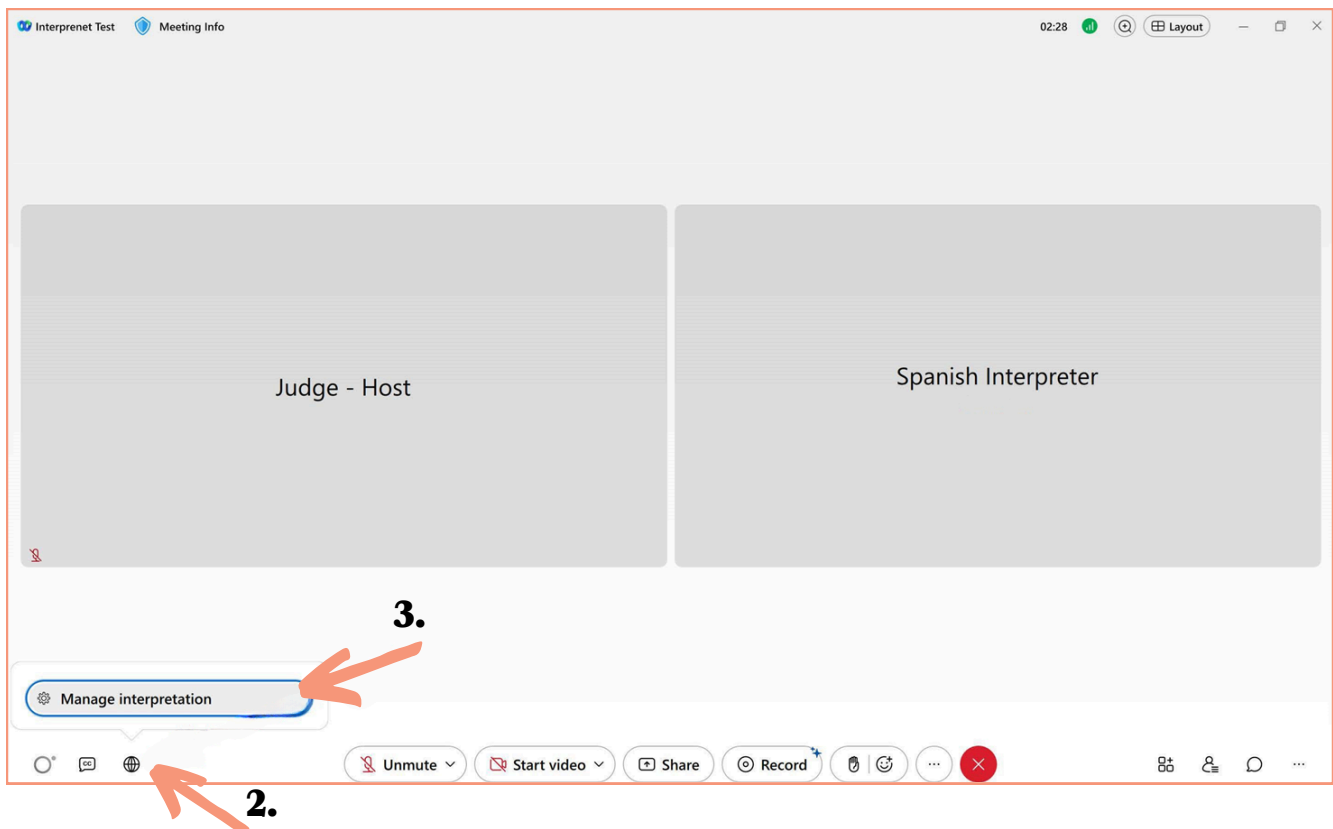


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At the start of the meeting:

1. Initiate the Webex meeting.
2. Enable the interpretation function by clicking on the globe icon as shown.
3. Click 'Manage interpretation'.





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3. Select languages to be interpreted (Ex: English <> Spanish).
4. Under 'Interpreter 1' input the name of the participant to be assigned as an interpreter for the designated language.
5. Click 'Apply'.

